

**West Newbury Board of Fire Engineers
Meeting Minutes
October 10, 2019**

In Attendance: Michael Dwyer, Ben Jennell & Dave Evans

- I. **Call to Order:** 7:30PM
- II. **Approval of Meeting Minutes:** From 5/9/2019 Approved 3-0 (Mot: MD/2nd: BJ)
From 9/5/2019 Approved 3-0 (Mot: MD/2nd: BJ)
- III. **Chief's Report:**
 - * Public Safety Emails for Chief Officers +1 (Lt. Duxbury)
 - * Ambulance Service – Ben will look into this (Wenham FD)
 - BLS Program Steps
 - * Station Smarts Program – looking into interface with IMC
 - Mike will check with Sue (911 Grant)
- IV. **Appointment(s):**
 - * Ben – motion to appoint Adam Greenbaum as probationary FF 2nd – Mike D. Approved 3-0
- V. **Promotions:**
 - * Continue the current process – Formal Process
 - Invite Steve Cutter to be part of the process
 - Forward results to Chief Dwyer & BOFE
 - Pick dates & \$ for food for Committee
- VI. **Training:**
 - * EMS - Possible NCCR (Andrea Ball)
- VII. **Budget:**
 - * Discussed call volume for the beginning of the year
- VIII. **Apparatus/Stations:**
 - * Specs for new Rescue: Ben received the specs from KME
 - Ford 550 – Diesel, 6 seats (Bid forthcoming from KME)
 - expecting 2 Chassis quotes
 - Timeline – 120 days after ordering
 - 3 Bids (Possible) KME, Pierce & Lakes Region
 - * PM's on all apparatus all most complete
 - * Discussed going digital for radio communications with Groveland FD & Haverhill.
 - At least the 3 Chief Officer radios & update E23, E24, T25 & T28

IX. Upcoming Events/Issues:

* Page School 10/22 "Trunk or Treat"

- Collection of Canned/Dry Foods
- Public Education handouts
- Purchase Glow Sticks (Mike will pick up)

X. Scheduling of Next Meeting: TBA – Chief will set another meeting with in the next few weeks

XI. Meeting Adjourned: 8:10PM