

West Newbury Historic District Commission

Notice of Meeting of the West Newbury Historic District Commission

Location: Town Hall, 491 Main Street, West Newbury, MA

Wednesday, December 7th, 2022, 1:00 pm

REC'D W. NEWBURY CLERK
'22 DEC 12 AM 3:04

Meeting Minutes

(Attendees: Jack Alden, Dot Cavanaugh, Alison Hardy, Jill Hudson)

1. We briefly introduced ourselves to newest member Alison Hardy, appointed and sworn in November 2022. Dot Cavanaugh briefly reviewed the bylaws, providing Hardy with a copy.
 - 1.1. In addition to a bylaw review, Dot Cavanaugh also provided Jill Hudson with hard copies of past Commission letters. Hudson made PDFs of these for records keeping as Commission Chair.
2. After a few minutes of discussion it was decided by all attendees that Paint Color Option B was the recommendation of the Historic District Commission. Additional details of discussion:
 - 2.1. Note that "Paint Color Option B" is from the "Recommendations for the Town Hall Paint Plan" (discussed 11/15 at Town Hall with DPW Director, Historical Commission and Jen Munson)
 - 2.2. There is an outstanding question about the lantern currently hanging above the front doors, in front of the circular motif. Jill Hudson to follow up with DPW Director to ask about plans for replacement during the repainting project.
 - 2.3. Per the above "Recommendations" document, the front doors would be painted black, same as the rest of the trim on the front facade.
 - 2.4. We discussed that Jennifer Munson confirmed on 11/15 that plastic lettering saying "West Newbury Town Hall" would be removed during painting, possibly repainted to match the trim.
 - 2.5. Dot Cavanaugh raised a question about the concrete steps on the right-side entrance of the town hall, and whether/when that would be repaired. Jill Hudson to follow up with DPW Director on this item.

West Newbury Historic District Commission

3. The commission discussed future cadence for in-person meetings, and decided on a quarterly cadence. It was also discussed to consider occasional meetings with the Historical Commission. Jill Hudson noted to reach out to that commission's members about this.
4. The commission also discussed creating a letter template for any new residents to the Training Field, welcoming them to the neighborhood and providing them with any helpful resources or contact information. This was discussed in relation to the possible turnover of two homes' residents in the Training Field.